



Parents and Guardians,

Welcome to 4th grade! This year the 4th grade teachers are Ms. Ferguson, Mrs. Killeen, and Mrs. Zaper. We are very excited to get this year started and work with all of our students and parents!

In our classrooms, we will strive to meet the needs of each student by offering a combination of whole class, small group, and independent learning opportunities. Our common goal is to help your child be a happy, well-adjusted learner. Remember to encourage your child to talk about school each day and motivate them to do their best.

**This year's whole-school theme is ART is the HeART of Learning!**

Classwork and Homework Policy:

Students will receive homework Monday-Thursday each week. It will consist of Math, independent reading, and any class work not finished that day. It is very important for your child to complete the entire homework assignment in order to get full credit. Homework reinforces and allows your child to practice the skills learned each day. Students will need a "Home" folder and a "School" folder. Students will use their "Home" folders to transport class work, homework and notes to and from school. We ask that you continuously monitor your child's folder. Students will use their "School" folders to keep important papers and assignments that we are working on in class. "School" folders need to stay in school at all times.

Please make sure your child is reading every day! Your child is responsible for reading a minimum of **twenty-five books** throughout the school year. We will be sending a reading log home in the weeks to come.

Discipline and Class Rules:

During the first week of school, we as a class will be deciding on our classroom rules and procedures. Once we have them, a letter will go home for you to sign.



### Missing Work

- Students will have 2 days to make up the work for each class day they were absent and will be graded according to the same criteria as if the student had not been absent
- For every day after the 2 days, the assignment will be graded for accuracy and also have 10 points deducted from the remaining total points (Include this in your parent letters!)
- Both absent and non-absent missing assignments are graded as 0% (missing)
- Absent "work" cannot be sent home prior to an expected absence as every assignment is given with instruction and is not considered "busy work." Thank you for your understanding.

### Grading Scale:

**A = 90% - 100%**

**B = 80% - 89%**

**C = 70% - 79%**

**D = 60% - 69%**

**F = 59% and below**

### Weight of Assignments:

**20% Homework/Classwork**

**50% Independent Classroom Assignments**

**30% Assessments/Projects**

### Special Schedule:

Please see below for the 1st Semester prep schedule.

If you have any questions, please feel free to email at the addresses below.

Sincerely,

Jeanne Zaper [jrzaper@cps.edu](mailto:jrzaper@cps.edu)

Ann Ferguson [Amferguson@cps.edu](mailto:Amferguson@cps.edu)

Tina Killeen [KJDANDREA@cps.edu](mailto:KJDANDREA@cps.edu)



# **Prep Schedule 2026-2027**

## **Room 504 Killeen/Ferguson**

Monday- PE

Tuesday- PE

Wednesday- Games

Thursday- Art

Friday- Theater

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## **Room 503 Zaper**

Monday - PE

Tuesday - PE

Wednesday - Theater

Thursday - Art

Friday - Art